

7.1.10 There is a committee to monitor adherence to the Code of Conduct- *documents attached*

1. Composition of the code of conduct monitoring committee
2. Minutes of meeting of the committee

OFFICE ORDER

CODE OF CONDUCT MONITORING COMMITTEE

On completion of the term of Code of Conduct Monitoring Committee, the said committee is reconstituted for a period of 3 years as follows:

1. Dr. Vaishali Sharma, Director, IQAC	Convener
2. Dr. Anil Kumar Sharma, Dean(Academics)	Member
3. Dr. Ramesh Bharti, HoD, Dept. of Engg. & Technology	Member
4. Ms. Swati Chaturvedi, Asst. Professor, FoM	Member
5. Mr. Ashish Mishra, Asst. Registrar	Member Secretary

Vaishali
President

07th July, 2020

Copy for information and necessary action to:

1. PS to the Chairperson, President
2. The Registrar
3. Person Concerned
4. All Staff members by circulation through e-mail

Ashish Mishra
Registrar



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Registrar
Jagannath University, Jaipur



JAGANNATH
UNIVERSITY

CODE OF CONDUCT MONITORING COMMITTEE MEETING

14 January, 2019

NOTICE

The fifth meeting of the Code of Conduct Monitoring Committee is scheduled on Jan. 18, 2019 at 2pm in Conference Room, Block A of the university.

All the members are requested to make it convenient to attend the meeting.

The Agenda Items for the Meeting are as follows:

- 5.1 To Confirm the minutes of the fourth meeting held on 6 July, 2018
- 5.2 To review the dissemination of information regarding Code of Conduct
- 5.2 To plan the dissemination of activities for upcoming semester.
- 5.3 Any other item with the permission of the chair.

Vaishali
Convener

C.C for information and necessary action to :

1. PS to Chairman
2. PS to President
3. Registrar
4. Director IQAC
5. All the members



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Registrar
Jagan Nath University, Jaipur

Minutes of the fifth Meeting of Code of Conduct Monitoring Committee held on of Jan. 18, 2019 at 2pm in Conference Room, Block A.

Members Present:

- | | |
|--|------------------|
| 1. Dr. Vaishali Sharma, Dean, FoM | Convener |
| 1. Dr. RenuBagoria, Associate Professor, Dept.ofEngg. & Tech. | Member |
| 2. Dr. Anil Kumar Sharma, Associate Prof., Dept. of Physical Science | Member |
| 3. Dr. Dalpat Lal., Dept. of Agriculture | Member |
| 4. Mr. Rakesh Israni, Deputy Registrar | Member Secretary |

The convener welcomed all the members to the fifth meeting of the Code of Conduct Monitoring Committee. All the members were satisfied with respect to the action taken on the basis of the fourth meeting..

Then the formal agenda items were taken up as follows:

5.1 To Confirm the minutes of the fourth meeting held on 6 July,2018

The minutes of the fourth meeting held on 6 July, 2018 were read and confirmed.

5.2 To review the dissemination of information regarding Code of Conduct

As per the activity reports from Departments and DSW, it is observed that there are number of programs conducted to make students aware of their ethical behaviour guidelines but there is still need to conduct specific activities for other stakeholders to communicate this policy.

5.3 To plan the dissemination of activities for upcoming semester.

Committee has decided to meet with departments to conduct activities for other stakeholders apart from students, and involve Dean Alumni, TPO also to extend the same.

5.3 Any other item with the permission of the chair.

The meeting ended with vote of thanks to the Chair.

Vaishali
Convener

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CODE OF CONDUCT MONITORING COMMITTEE MEETING

2 July, 2018

NOTICE

The fourth meeting of the Code of Conduct Monitoring Committee is scheduled on July 6, 2018 at 2pm in Conference Room, Block A of the University.

The Agenda Items for the Meeting are as follows:

- 4.1 To Confirm the minutes of the third meeting held on 22 December, 2017
- 4.2 To organize a presentation on final Code of Conduct
- 4.3 To discuss and prepare list of awareness programs to be conducted by University.
- 4.4 Any other item with permission of the Chair

Vaibali
Convener

C.C for information and necessary action to :

1. PS to Chairman
2. PS to President
3. Registrar
4. Director IQAC
5. All the members



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[Signature]
Registrar
Jagan Nath University, Jaipur

The minutes of the fourth Meeting of Code of Conduct Monitoring Committee held on July 6th, 2018 at 11 am in Conference Room Block A of the University.

Members Present:

1. Dr. Vaishali Sharma, Dean, FoM	Convener
1. Dr. Renu Bagoria, Associate Professor, Dept. of Engg. & Tech.	Member
2. Dr. Anil Kumar Sharma, Associate Prof., Dept. of Physical Science	Member
3. Dr. Dalpat Lal., Dept. of Agriculture	Member
4. Mr. Rakesh Israni, Deputy Registrar	Member Secretary

The new convener welcomed all the members to the fourth meeting of the Code of Conduct Monitoring Committee. She apprised all the members regarding the action taken so far and all the members were satisfied.

Then the formal agenda items were taken up as follows:

4.1 To Confirm the minutes of the third meeting held on 22 December, 2017

The minutes of the third meeting held on 22 December, 2017 were read and confirmed.

4.2 To organize a presentation on final Code of Conduct

After incorporating the suggestions in the draft and with consensus it was decided that as there is no further suggestion on Code of Conduct Guidelines, henceforth it is decided to place before the next Academic Council and Board of Management meeting for final approval and implementation of said guidelines in the University.

4.3 To discuss and prepare list of awareness programs to be conducted by University.

Once the new Code of Conduct Policy is implemented, the programs identified for creating awareness on Code of Conduct Guidelines would be on the days of national importance and other University level events i.e. Republic Day, Teachers Day, Constitution Day, Orientation program, Domain specific days etc. The department level awareness programs shall also be conducted for students.

4.4 Any other item with permission of the Chair

The meeting ended with vote of thanks to the Chair.

Vaishali
Convener

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CODE OF CONDUCT MONITORING COMMITTEE MEETING

18 December, 2017

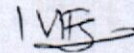
NOTICE

The thirds meeting of the Code of Conduct Monitoring Committee is scheduled on December 22, 2017 at 11 am in Conference Room Block A of the University.

All the members are requested to make it convenient to attend the meeting.

The Agenda Items for the Meeting are as follows:

- 3.1 To Confirm the minutes of the second meeting held on 31 October, 2017
- 3.2 To discuss on draft Code of Conduct submitted by committee members.
- 3.3 Any other item with permission of the Chair



Convener

C.C for information and necessary action to :

1. PS to Chairman
2. PS to President
3. Registrar
4. Director IQAC
5. All the members



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Jagan Nath University, Jaipur

The minutes of the third Meeting of Code of Conduct Monitoring Committee held on December 22, 2017 at 11 am in Conference Room Block A of the University.

Members Present:

- | | |
|--|------------------|
| 1. Dr. Mahendra Tiwari, Professor, Dept. of Law | Convener |
| 2. Dr. Anil Kumar Sharma, Associate Prof., Dept. of Physical Science | Member |
| 3. Mr. Mayank Varshney, Associate Prof., Dept. of Engg. & Tech. | Member |
| 4. Mr. Rakesh Israni, Deputy Registrar | Member Secretary |

Dr. Meenu Dave could not attend the meeting.

The convener welcomed all the members to the third meeting of the Code of Conduct Monitoring Committee. All the members were satisfied with respect to the action taken on the basis of the second meeting..

Then the formal agenda items were taken up as follows:

3.1 To Confirm the minutes of the second meeting held on 31 October, 2017

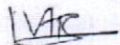
The minutes of the second meeting held on 31 October, 2017 were read and confirmed.

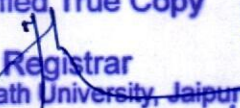
3.2 To discuss on draft Code of Conduct submitted by committee members

Guidelines of Code of Conduct for all the stakeholders were discussed and suggestions on the same were shared by the committee members. It was unanimously agreed to incorporate all the suggestions and place the same in the next meeting for finalization.

3.3 Any other point with the permission of the Chair.

The meeting ended with vote of thanks to the Chair.


Convener

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CODE OF CONDUCT MONITORING COMMITTEE MEETING

26 October, 2017

NOTICE

The Second meeting of the Code of Conduct Monitoring Committee is scheduled on Oct. 31, 2017 at 2 pm in Conference Room, Block A of the University.

All the members are requested to make it convenient to attend the meeting.

The Agenda Items for the Meeting are as follows:

- 2.1 To Confirm the minutes of the first meeting held on 11 July, 2017
- 2.2 To submit the draft copy of the Model Code of Conduct Handbook for the University.
- 2.3 To discuss and finalise the draft copy of Code of Conduct
- 2.4 Any other point with the permission of the Chair.


Convener

C.C for information and necessary action to :

1. PS to Chairman
2. PS to President
3. Registrar
4. Director IQAC
5. All the members



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Jagan Nath University, Jaipur

Minutes of the second Meeting of Code of Conduct Monitoring Committee held on Oct. 31, 2017 at 2 pm in Conference Room, Block A. of the University.

Members Present:

- | | |
|--|------------------|
| 1. Dr. Mahendra Tiwari, Professor, Dept. of Law | Convener |
| 2. Dr. Anil Kumar Sharma, Associate Prof., Dept. of Physical Science | Member |
| 3. Mr. Rakesh Israni, Deputy Registrar | Member Secretary |

Dr. Meenu Dave and Mr. Mayank Varsney could not attend.

The convener welcomed all the members to the second meeting of the Code of Conduct Monitoring Committee. All the members were satisfied with respect to the action taken on the basis of the first meeting..

Then the formal agenda items were taken up as follows:

2.1 To Confirm the minutes of the first meeting held on 11 July, 2017

The minutes of the first meeting held on 11 July, 2017 were read and confirmed

2.2 To submit the draft copy of the Model Code of Conduct Handbook for the University.

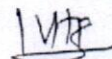
All the members submitted the draft copy of the Code of Conduct for the University. The convener convey his sincere thanks to all the members for their efforts in order to develop the draft copy of the Code of Conduct for the University


2.3 To discuss and finalise the draft copy of Code of Conduct

The draft copy of the Code of Conduct was placed before the Committee for discussion. However, due to the absence of the two members the same could not be discussed and it was decided to discuss in next meeting.

2.4 Any other point with the permission of the Chair

The meeting ended with vote of thanks to the Chair.


Convener

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CODE OF CONDUCT MONITORING COMMITTEE MEETING

8 July, 2017

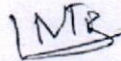
NOTICE

The first meeting of the Code of Conduct Monitoring Committee (Committee for Implementation and Monitoring CoC) is scheduled on July 11, 2017 at 2 pm in Conference Room, Block A of the University.

All the members are requested to make it convenient to attend the meeting.

The Agenda Items for the Meeting are as follows::


- 1.1 To discuss the criteria to update Professional Ethics Guidelines and develop a draft of model Code of Conduct – Handbook for the institution
- 1.2 Any other item with the permission of the Chair


Convener

C.C for information and necessary action to :

1. PS to Chairman
2. PS to President
3. Registrar
4. Director IQAC
5. All the members



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Jagan(Nath) University, Jaipur

The minutes of the first Meeting of Code of Conduct Monitoring Committee held on July 11, 2017 at 2pm in Conference Room, Block A.of the University.

Members Present:

- | | |
|--|------------------|
| 1. Dr. Mahendra Tiwari, Professor, Dept. of Law | Convener |
| 2. Dr. Meenu Dave, Professor, Dept. Engg. & Tech. | Member |
| 3. Dr. Anil Kumar Sharma, Associate Prof., Dept. of Physical Science | Member |
| 4. Mr. Mayank Varshney, Associate Prof., Dept. of Engg. & Tech. | Member |
| 5. Mr. Rakesh Israni, Deputy Registrar | Member Secretary |

The convener welcomed all the members to the first meeting of the Code of Conduct Monitoring Committee. The Convener explained the objective and responsibilities of this committee to all the members. It was unanimously agreed by all the members to take up all necessary actions seriously to fulfill the objective of the Committee.

Then the formal agenda items were taken up as follows:

1.1 **To discuss the criteria to update Professional Ethics Guidelines and develop a draft of model Code of Conduct – Handbook for the institution.**

It was discussed to update the existing Professional Ethics Guidelines and to develop it as a model Code of Conduct handbook for the institution within the dead line, so that the same may be approved by the Statutory Bodies of the University for the final implementation.

1.2 **Any other item with the permission of the Chair**

The committee decided to give responsibility for preparing code of conduct guidelines for all stakeholders and the responsibilities for the same are assigned as under :

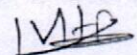
Teachers related Code of Conduct: Dr. Meenu Dave and Dr. Anil K. Sharma

Administrative.Staff related Code of Conduct: Mr. Rakesh Israni

Student related Code of Conduct: Dr. Mahendra and Mr. Mayank Varshney

It was unanimously agreed to submit respective Code of Conduct by October, 2017 and same may be reconciled as a single booklet. Also it was decided to deliberate each area of code in detail then to come up with the final one.

The meeting ended with vote of thanks to the Chair.


Convener

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